



Cape Cod Tech Guidance

The Vision:

Molding our future leaders with an emphasis on persistence, responsibility, and accountability.

CCT Mission Statement

“Cape Cod Regional Technical High School will use a comprehensive school counseling curriculum to help our students enhance their workplace, academic, technical, and personal/social skills so they are prepared to excel in an ever-changing post-secondary environment.”

Counselors

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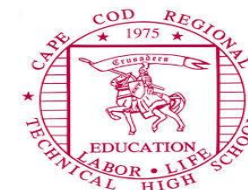
Erica Tasha (Adjustment Counselor)

Month	Activity	Grade
July	Review Student Schedules	9-12
	Stanford 10 Placement Test Make-up	9
	Curriculum Review/Projects	9-12
	Transfer Students	10-12
	Freshman New Admissions	9
	College Admission Reps Scheduled	12
	Aug. Grade 9 and New Student Orientation	9-11
Aug.	Stanford 10 Placement Tests for New 9 th Graders	9
	Counselors in 3 Days Prior to Start: -Review Student Schedules -Submit Summer School Grades -Schedule New Students	9-11
	Sept. Grade 9 Parent Night	9
	Grade 12 Class Workshops	12
Sept.	Notify Teachers of Responsibility to Review 504s and IEPs	9-12
	Exploratory Phase 1 for Grade 9	9
	Begin College and Career Planning	12
	Start College Applications	12
	Letters of Recommendation for College and Scholarships	12
	Continued Registration for SAT and ACT Assessment Tests	12
	Begin Triple-A Student Support Meetings	9-12
	Student Award Nominations	11-12
	Oct. Grade 9 Ropes Course	9
	Cross the Line	9
	Grade 9 Phase 1 Make-up Day	9
Oct.	Grade 11 PSAT Registration and Test	12
	Early Decision Deadlines	12
	Grade 12 College Fair	12
	College Rep Visits	10-12

Oct.	Student Services Breakfast	Staff
	Schedule Tours/Road Shows	Staff
	Progress Reports	9-12
	Issue Scholarship Donor Info. Sheets	12
	Mail Tech Night Invitations	8
	Discuss Outside Support Services	9-12
Nov.	Tech Night	8
	8 th Grade Tours	8
	ASVAB Test Administration	10-12
	MCAS Re-Test ELA/Math	11-12
	Pathways with 4Cs starts	12
	T1 Report Cards	9-12
	Grade 10 Parent Night	10
	Grade 9 Phase 2 Exploratory	9
	College Rep Visits	10-12
	College Recommendation Letters	12
Dec.	Application Mailing to 8 th Graders	8
	8 th Grade Tours	8
	8 th Grade Road Shows	8
	T1 Review of Report Cards	9-12
	College Rep Visits	10-12
	Pathways Visit from 4Cs	12
	Parent/Teacher Conference Night	9-12
	10 th Grade Career Cruising	10
	Jan. Grade 9 Shop Placements	9
	8 th Grade Road Shows	8
8 th Grade Tours	8	
Admission Interviews	8	
Scholarships/Toolships Online	12	
Financial Aid Night	12	
Grade 11 Workshops/Post-Secondary	11	
Grade 12 Workshops/Scholarships	12	

ONGOING:

- Attend IEP teams
- Schedule and Develop 504 plans
- Rising Star/D-Y Rotary
- Admissions
- Registration of new students
- Withdrawals
- Meetings with students
- Family communication
- Staff collaboration
- Counseling/crisis intervention
- AAA meetings
- SAT/ACT Registration
- College Common Application Reports
- Classroom lessons
- MA Model implementation
- Post-secondary planning
- Co-op preparation
- Curriculum development
- College search and preparation
- Classroom strategies to succeed
- Behavioral modifications
- CCT brand marketing



Learn. Grow. Succeed.

The Community School at Cape Cod Tech

Month	Activity	Grade
Feb.	Grade 9 Placement in Shops	9
	MCAS Re-Test Bio	11-12
	Update Career Plans	10-12
	Break Free From Depression	9
	Tech Night 2	8
	Grade 11 Workshop/Post-Sec., Cont.	11
	Group 1 Scholarship Due Date	12
	Pathways Advising	12
	AP Parent Letters	10-12
	T2 Progress Reports	9-12
Mar.	Dental Assisting Admissions	10
	College Admission Seminar/MEFA	12
	T2 Report Cards and Warning Letters	9-12
	Diploma Names to Graphic Arts	12
	Graduation Committee Meeting	12
	Process Scholarship Applications	12
	ASVAB Review	10-12
	Grade 10 Career Exploratory, Cont.	10
	Grade 11 Workshop/Post-Sec, Cont.	11
	MCAS ELA	10
Apr.	Acceptance Letters	8
	Just a Good Kid Rotary Dinner	10-11
	AP Pre Administration	11-12
	Scholarship Committee Meeting	12
	Accuplacer Test for Pathways/4Cs	12
	Break Free From Depression	9
	Dental Parent Meetings for Grade 10	10
	T3 Progress Reports	10-12

Apr.	Grade 11 SAT/ACT Discussion	11
	Grade 10 Skills/Learning Styles Assess.	10
May	Stanford 10 Placement Tests/Incoming Fr.	8
	AP Exams	12
	Graduate Committee Meeting	12
	MCAS Math	10
	Scholarship Committee Meeting	12
	Prepare Senior Forms for Sign Out	12
	Review Student Schedules	10-12
	Identify At-Risk Students for Next Year	9-11
	Grade 11 College Search Introduction	11
	T1 Report Cards	9-12
June	Grade 10 Parent Night	10
	Shadow Newly Admitted Students	10-11
	Graduation Committee Meeting	12
	Meetings with Grade 8 Guidance	8
	Graduation Rehearsals	12
	Final Grades for Seniors	12
	Credit Recovery for Seniors	12
	Senior Awards Night	12
	Grade 11 Review Summer College Search	12
	Blast Off Day	9-11
	Review Final Grades	9-11
	Failure Letters	9-11
	Credit Recovery Letters	9-11
	BUGS/Kiwanis Club Luncheon	9-11
	Student Retention Meetings	9-11
	Possible Shop Change Meetings	9-10
	Class Level Recommendations	9-11

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